

St Hugh's School

Home-School Partnership Agreement 2015-16

We aim to help students to be able to:

- Learn things which will be useful for leaving school
- Be understood by friends, by staff and by parents
- Have time to be themselves and time to express their feelings
- Be able to tell the truth
- Be physically and mentally healthy
- Fit into society
- Respect and care for others
- Feel safe, secure and important
- Behave properly
- Have fun and enjoy school

We will support students by:

- Looking after them during the school day
- Understanding their difficulties and teaching them how to overcome their challenges
- Teaching what is needed and helping them to achieve their potential
- Giving praise and encouragement
- Explaining to them clearly what is expected
- Preparing them for the future
- Listening to them even when staff are busy.

The Responsibilities of the School

You and your child can expect that St Hugh's staff and governors will make every effort to:

- Provide a secure, inclusive, caring, challenging and stimulating environment for your child, which will allow them maximum opportunity to work, learn and be happy, through 1:1 intervention, work and personalised curriculum packages.
- Provide parents' events, coffee mornings and parent/student learning opportunities for parents to meet regularly and informally. We will also support the Friends of St Hugh's (FOSH) and encourage all parents to be part of it.
- Make sure that our Code of Conduct is positive and fair and is based on praise and reward, although everyone will be clear about consequences and sanctions.
- Contact parents/carers quickly when and if we have any concerns about your child's education/welfare via the school journal, e-mail, text or the school Virtual Learning Environment (VLE).
- See all parents/carers at least twice a year face-to-face for example at Annual Reviews (AR) and parents' evenings.
- Seek ways to keep parents/carers as well informed as they would like to be via the VLE, phone calls, e-mails, letters, parents' events and text messaging.
- Send a questionnaire to all parents annually to ask them for their views and opinions about the school.
- Help all of our students, where appropriate, to become independent as safely as possible, both in and out of school whilst maintaining their dignity.
- Develop a sense of respect for all who work in St Hugh's and who they meet outside school.
- Develop self-control so that all students behave sensibly, at all times where there is a possibility of poor behaviour, through the use of Individual Behaviour Plans (IBP), risk assessments and personalised programmes.
- Provide a residential experience for students in Key Stages 3, 4 & 5 wherever possible or applicable.

- Provide regular home study for all students, which is adapted to take account of the student's level of ability. Home study is compulsory.

The Responsibilities of Parents and Carers

Parents/Carers will work hard to:

- Send your child to school refreshed and ready to learn.
- Support the School and Transport Code of Conduct.
- Support your child with work for home study when it is sent home, ensuring that it is sent back to school when completed.
- Make sure that all letter replies are sent back to school as soon as possible.
- Avoid criticising school or staff in front of your child - please contact us if you have any queries.
- Talk and meet with your child's teacher at least twice a year.
- Attend your child's Annual Review.
- Provide the correct uniform and PE/Games kit with your child's name on all items.
- Provide an up-to-date emergency telephone contact number each term.
- Make sure your child comes to school regularly. Please let us know when they are ill - before 9.15 am on the first morning of illness and on any subsequent days after that.
- Make sure that your child is ready and waiting at the time stated to be picked up by the bus/taxi.
- Make sure that you have made arrangements to collect your child on time from the bus/taxi unless other arrangements have been made.
- Tell us when there is a problem (no matter how small) with your child's health, progress or happiness.
- Encourage your child to take care of the school and its equipment.
- Encourage responsible use of the internet at home and comply with the AUP regarding social websites and gaming sites to safeguard your child.
- Support the Friends of St Hugh's (FOSH) where possible as well as any out-of-school activities.

The Student's Promise

School Code of Behaviour

1. Be pleasant and polite - don't swear.
2. Show respect for each other - don't bully or fight.
3. Do as you are asked - don't be awkward.
4. Listen carefully when being talked to - don't interrupt.
5. Look after your own things and respect other people's belongings.
6. Chewing/bubble gum should not be brought to school.
7. School is not the right place to bring expensive toys, games, i-pods etc. The school cannot accept any responsibility for them if broken or lost; therefore any valuables (e.g. mobile phones, i-pods, tablets etc) must be handed in to staff on arrival on school, to be locked away for safe-keeping until they are collected at the end of the day.
8. Use the internet sensibly and responsibly at home.

I will do my best to:

- Keep to our School and Transport Code of Conduct
- Keep toys, sweets and chewing gum at home.
- Care for our school and all living things around it.
- Work hard and do my best at all times.
- Be kind to everyone at St Hugh's and care about their feelings.
- Talk to a member of staff if I am unhappy or worried about anything.

Transport Code of Behaviour

I will:

1. Stay seated on the bus or box seat I have been given and use the seat belt.
2. Talk to my neighbour - do not shout.
3. Leave sweets at home including chewing gum.
4. Be kind to others.

5. *Speak politely to everyone.*
6. *Get on and off the transport in a sensible way.*