

ST HUGH'S SCHOOL



Learn • Believe • Achieve • Together

Bushfield Road, Scunthorpe, North Lincolnshire, DN16 1NB  
Tel: (01724) 842960, Fax: (01724) 747249  
e-mail: [admin.sthughs@northlincs.gov.uk](mailto:admin.sthughs@northlincs.gov.uk)



Head Teacher: Tracy Millard

Our Ref TM/KP/CH  
3rd March 2020

Dear Parent/Carer

We are delighted once again to start planning this year's St Hugh's Prom for our leavers that will take place on Thursday 18th June 2020. In order to cover the costs of the event we are asking for a **£30.00** contribution from each student attending (**to be paid by Friday 8th May 20**) which can be paid in instalments, if this is easier for you. Our year 11 students have expressed their desire to have their very own Prom to celebrate leaving St Hugh's and FOSH have agreed to support the event again. Students who confirm their attendance will receive an invitation at a later date, outlining the event in more detail, but we realise there will be some information as parents/carers that you need to know at this stage. For instance:

- The students need to be dropped off at Redbourn club (Cemetery Road) by 7.30 and picked up by 10.00pm by a parent/responsible adult.
- The event will be totally supported by staff (students have requested not to have parents at the event); Staff will be giving their time for free.
- There will be a buffet meal and a number of drinks available for each student throughout the night.
- We will have a member of staff at the event who will take photographs and each student will be given a DVD of the photos taken on the night before they leave St Hugh's. The photos of the event will also be displayed on a PowerPoint show at the leaver's service and we will also put them on the school website.

**Dress is formal – Suits, Smart Shirts, Posh Dresses, NO Jeans, Trainers or Hoodies!**  
**DEFINITELY NO ALCOHOL ALLOWED**

We are really hoping that this will be a fantastic leaving party for the students and you will give it lots of support. If there are any further questions then please don't hesitate to contact school.

Many Thanks

C Hale

Students Name ..... Team .....

I have received the letter about the School Prom. I enclose £ ..... towards the cost

Signed ..... Date .....



We're working towards Artsmark Awarded by Arts Council England



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Ref CH/KP

Dear Parent/Carer

It is the time of year that we start planning your child's Prom but unfortunately this year we are unable to provide any transport. This is mainly due to the cost of each limousine and the sustainability of this in the future. The contribution of £30.00 for each student will cover the cost of the buffet, drinks, presentation, disco and a CD recording of the event as a memoir for your child to keep.

If you have any further questions regarding the Prom then please do not hesitate to contact me

Yours Sincerely

K Pawlyszyn  
Assistant Headteacher

