

ST HUGH'S SCHOOL



Learn • Believe • Achieve • Together

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Head Teacher: Tracy Millard

Our Ref TM/KP/CH
4th February 2019

Dear Parent/Carer

We are delighted once again to start planning this year's St Hugh's Prom for our leavers that will take place on Thursday 20th June 2019. In order to cover the costs of the event we are asking for a **£30.00** contribution from each student attending (**to be paid by Friday 3rd May19**) which can be paid in instalments, if this is easier for you. Our year 11 students have expressed their desire to have their very own Prom to celebrate leaving St Hugh's and FOSH have agreed to support the event again. Students who confirm their attendance will receive an invitation at a later date, outlining the event in more detail, but we realise there will be some information as parents/carers that you need to know at this stage. For instance:

- The students need to be dropped off at school by 6.30pm prompt and picked up from Redbourn Club (Cemetery Road) by- 10.00pm by a parent/responsible adult.
- All students will be able to travel in the stretch Limos and there will be a member of staff in each one-a good time to take some photo's as you wave them off!
- The event will be totally supported by staff (students have requested not to have parents at the event; Staff will be giving their time for free.
- We will have a member of staff at the event who will take photographs and each student will be given a DVD of the photos before they leave St Hugh's (to get your own prints developed). The photos of the event will also be displayed on a PowerPoint show at the leaver's service and we will also put them on the school website.

**Dress is formal – Suits, Smart Shirts, Posh Dresses, NO Jeans, Trainers or Hoodies!
DEFINITELY NO ALCOHOL ALLOWED**

We are really hoping that this will be a fantastic leaving party for the students and you will give it lots of support. If there are any further questions then please don't hesitate to contact school.
Many Thanks

C Hale

Students Name Team
I have received the letter about the School Prom. I enclose £ towards the cost

Signed Date



We're working towards Artsmark Awarded by Arts Council England

