

ST HUGH'S SCHOOL



Learn • Believe • Achieve • Together



Bushfield Road, Scunthorpe, North Lincolnshire, DN16 1NB
Tel: (01724) 842960, Fax: (01724) 747249
e-mail: admin.sthughs@northlincs.gov.uk



Head Teacher: Tracy Millard

27th May 2020

Dear Parents/Carers

We hope this letter finds you safe and well during these trying times.

Whilst we are putting many measures in place to keep your child safe whilst at school, I am writing to inform you of an item in the governments latest guidelines for you to be aware of.

As there is some evidence that the virus can stay on fabrics, could you please ensure that your child's uniform and any clothes worn for non-uniform /casual dress day are washed daily.

Please wash the items in accordance with the manufacturer's instructions and use the warmest water setting applicable and dry the items completely. Do not shake dirty laundry, this minimises the possibility of sharing the virus through the air. We realise it may be difficult for students to be in school uniform. When needed, to support the laundry process students may come into school in non-uniform. However, there is an expectation that students are in full uniform at least twice per week. Another option is wearing a school shirt with alternative trousers / skirt.

We would like fabric school bags to remain at home. Where possible can students use a labelled plastic bag to bring items to and from school. A known item such as a key ring could be put on the bag so the student recognises it. If a student is bringing medication to school, please can this be put into a smaller plastic bag and handed to the escort. Please ensure all medications continue to follow our policy with regards to being in the appropriate packaging with the pharmaceutical label being displayed.

If your child fetches a packed lunch to school. Please do not use a fabric packed lunch bag. Please can the packed lunch be in plastic box.

Isolation continues if anyone in your family shows symptoms of the virus. Likewise, we are now working in team base pods. This means, if anyone in the team, staff or student, identifies with symptoms there will be a need for the staff or student to be tested. Potentially this will result in the team base pod being shut down for 14 days. If a student or a member of staff on the bus that your child comes to school on presents symptoms there will be a need to test the child and likewise the bus will be shut down for 14 days and staff and students will need to isolate. If this happens to



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your child this will mean your whole family will need to isolate for 14 days. Any child who attends school must be willing to participate in a test at the schools request if necessary. This will allow us to appropriately respond and implement infection controls within our school organisation. If needed, school will support organising this.

Just to confirm Year 11 and Year 14 students continue to have the leaving date of Friday 26th June 2020.

Finally, staff at St Hugh's has produced a video for our students. Please use the link <https://m.youtube.com/watch?v=FcWNQ8UsWrE> if you would like to observe this. Please share with your child.

At St Hugh's we appreciate you implementing the above changes as this will help support the safety and wellbeing of our students and staff. In these current times this is a priority.

Yours sincerely

Tracy Millard
Head teacher

