

|   | <b>ESSENTIAL</b>  | <b>DESIRABLE</b>   | <b>HOW MEASURED</b>           |
|---|---|--|-------------------------------|
| <b>EXPERIENCE</b>                             | <ul style="list-style-type: none"> <li>• Experience of working with children in mainstream or specialist settings, in a paid or voluntary capacity.</li> <li>• Experience in the use of ICT</li> </ul>  | <ul style="list-style-type: none"> <li>• Experience of developing &amp; creating simple educational activities</li> </ul>    | Application form<br>Interview |
| <b>EDUCATION, TRAINING AND QUALIFICATIONS</b> |   | <ul style="list-style-type: none"> <li>• City &amp; Guilds in Learning Support or other appropriate qualification</li> </ul> | Application form/certificate  |
| <b>SKILLS AND KNOWLEDGE</b>                   | <ul style="list-style-type: none"> <li>• Literacy skills</li> <li>• Numeracy skills</li> <li>• Communication skills</li> <li>• Time management &amp; Organisational skills</li> <li>• Knowledge of child development &amp; children's personal development needs</li> <li>• Knowledge of the implications of common disabilities in children for teaching &amp; learning at school and for families of pupils</li> <li>• Knowledge of strategies which promote good behaviour &amp; discipline</li> </ul> |  | Application & Interview       |

|                             |  |  |                  |
|-----------------------------|--|--|------------------|
| <b>PERSONAL QUALITIES</b>   | <ul style="list-style-type: none"> <li>• Ability to work in conjunction with class teacher with a child in potentially disruptive situations</li> <li>• Willingness to undertake training</li> </ul>   |  | <b>Interview</b> |
| <b>WORKING ARRANGEMENTS</b> | <ul style="list-style-type: none"> <li>• Ability to participate fully in planned physical interventions,</li> <li>• In pupil personal care routines and in moving &amp; handling pupils</li> <li>• With physical disabilities safely</li> <li>• Following recognised procedures</li> </ul> |  | <b>Interview</b> |

THE POST IS SUBJECT TO:

DISCLOSURE OF CONVICTIONS UNDER THE REHABILITATION OF OFFENDERS (EXEMPTION) ACT 1975.

YES  NO

THE LEVEL OF DISCLOSURE FOR THIS POST IS:

- BASIC DISCLOSURE - convictions not spent
- STANDARD DISCLOSURE - for posts with children, young people, elderly, sick or disabled, administration of the law
- ENHANCED DISCLOSURE - standard disclosure plus regular care, training, supervising young people

IS THE POST POLITICALLY RESTRICTED? YES  NO

Completed by \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_